

Action List for People Scrutiny Committee

Meeting: People Scrutiny Committee	30th September 2025	
Minute:	Action	Officer / Member
4	Community Meals • Benchmarking Expansion: Officers agreed to expand benchmarking for service costs to include authorities with similar rural characteristics (e.g., Denbighshire), as suggested by Councillor Howarth. • Training for Drivers: Ongoing workforce planning will address further training needs for Community Meals drivers as the service evolves. • Resource Allocation: Phase two actions (digital solutions, reviews) will be completed using existing resources and a small project team; no additional resources are planned. • Integrated Impact Assessment (IIA): Officers acknowledged the need to update the IIA to consider care-experienced people, even though there are currently no known care leavers using the service. • Local Food Sourcing: Phase two will explore options for sourcing and preparing meals locally, including procurement from local suppliers. • Referral Mechanism Review: Phase two will consider whether self-referral or a broader preventative model could be appropriate for accessing the service.	Naomi Lovesay Councillor Chandler
5	Whole Authority Approach to Wellbeing and Prevention • Inclusion of Community Councils: Officers acknowledged the importance of involving town and community councils in the	Jane Rodgers, Nikki Needle and Councillor Chandler

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	wellbeing strategy and confirmed ongoing engagement. • Stakeholder Engagement: Officers committed to comprehensive stakeholder engagement and process mapping from both user and service perspectives. • Community Asset Mapping: Officers will update timelines for the assessment of community hubs and venues. The mapping will start small and expand iteratively, with realistic expectations about timeframes. • Education and Early Intervention: While the current strategy focuses on adults, officers acknowledged the importance of early intervention and education, with broader inclusion planned for future iterations. • Children Missing in Education: The next meeting will discuss the Children Missing in Education Policy and Elective Home Education Monitoring reports, as requested by Councillor Howarth.	
6	Forward Work Programming • Tudor Street Lease: The item will be added to the forward work planner, with the issue expected to be raised with cabinet after January 2026 to allow for a full 12-month proof of concept period.	Nick Keyse